

# **MSBOA DISTRICT ONE**

Thursday, January 5, 2017  
Cadillac – Clam Lake Beer Co.  
6:00pm meeting Agenda

## **Call To Order**

### **Membership Introductions**

#### **Officer/Event Reports**

**Secretary Report:** Craig Jones  
**Treasurer Report:** Jamie Denslow  
**Band and Orchestra:** Albie Todd  
**Solo and Ensemble:** Greg VanStrien  
**Marching Band:** Brian Balch  
**Adjudicator Report:** Debe Mitchell  
**Medals:** Michelle Nuffer  
**MS Honors Band:** Curt Isakson  
**HS Honors Band:** Heather Wiggins  
**Presidents Report:** Jessica Gardner  
**From The State Office:**

#### **Committee Reports**

**Festival Improvements:** Albie Todd  
**Members Emeritus:** John Taranko  
**Elementary Music Committee:** Stephanie Purvis  
**Music Education Committee:** Jessica Gardner  
**String Committee:** Bryce Ropp  
**Mentor Chair:** Stephanie Purvis  
**Music Technology:** Greg VanStrien  
**District 1 Website:** Greg VanStrien  
**Youth Arts Festival:** Brian Balch  
**Jazz Activities:** Curt Isakson

#### **New or Unfinished Business**

Accompanists  
Marching Band Festival Field Boundaries  
Membership Fees  
Accounting Software

#### **Announcements**

Next Meeting Monday, May 1<sup>st</sup>, 2017 in Ludington (Jamestown Brewery)  
Other?

## **Adjourn**

# Secretary Report

MSBOA

District I Fall Meeting

Host – Big Rapids – The Gate

September 13, 2016

**5:00pm – Social Time and Dinner**

**6:00pm – Meeting**

**Call to Order:** The meeting called to order by Jessica Gardner at 6:00p.m.

## **Membership Introductions- Jessica Gardner**

Those in attendance were: P = Present A = Absent L = Late

P Baldwin – Brian Parent	P Manistee – Andrea Mack
P Bear Lake – Brenna Richardson	A Manistee Catholic Central - Robert Gras
P Big Rapids Middle School – Albie Todd	P Manton – Michelle Nuffer
P Big Rapids High School – Brian Balch	P Marion – Emily Cannell
P Big Rapids Crossroads Academy – Debe Mitchell	P Mason County Central – Tom Thomas
P Brethren - Brenna Richarson	P McBain – Heather Wiggins
A Cadillac – Mike Filkins	P Mesick – Craig Jones
P Cadillac – Bryce Ropp	P Morley-Stanwood – Greg VanStrien
P Chippewa Hills – Jodi Bloss-Ehnis	P New Era Christian – Craig Stace
P Chippewa Hills – Jenelle Buehner	P Pentwater – Dan Root
P Ewart – Diana Craven	P Pine River – Jessica Gardner
P Hart – John Taranko	P Reed City – Michael Kiepp
P Hesperia – Stephanie Purvis	P Shelby – Curt Isakson
P Holton – Gretchen Thompson	P Walkerville – April Keith
L Lake City – Philip Bossenberger	P White Cloud – Jamie Denslow
P Ludington – Keith Kuczynski	

Also attending the meeting was JoAnn Gross, President of MSBOA – representing the State Office; and Ashley Evelhoch, student teacher at White Cloud.

## **Secretary’s Report-Craig Jones**

Copies of the minutes of the Spring meeting were provided for members to review. The report was moved by Balch and seconded by VanStrien. **Motion carried.**

## **Treasurer’s Report- Jamie Denslow**

Written Report was presented. We have \$7,171.55 in our accounts (943.87 more than last year at this time). A detailed report was included. The report was moved by Taranko and seconded by Mack. **Motion carried.**

## **Band and Orchestra Report- Albie Todd**

Written report was presented. The festival registration will open up in early October. Please watch your paper trail to make sure everything is submitted correctly and on time. Use the comment section to help track conflicts that should be known for scheduling – feel free to follow up with an e-mail. The report was moved by Taranko and seconded by Thomas. **Motion carried.**

## **Solo and Ensemble Report- Greg VanStrien**

Written report was submitted and reviewed. The report was moved by Taranko and seconded by Root.

**Motion carried.**

## **Marching Band Festival- Brian Balch**

Registration forms were attached to the Fall meeting packet – due back by Friday, please. Balch will be handling the

logistical side of marching festival this year, as the director at the site is new to the district. The report was moved by Taranko and seconded by VanStrien. **Motion carried.**

**Adjudicator Report- Debe Mitchell**

Written report was submitted. The report was moved by Root and seconded by Thomas. **Motion carried.**

**Medals Update Report- Michelle Nuffer**

Written report was submitted by Jessica Gardner. The report was moved by Thomas and seconded by Taranko. **Motion carried.**

**Middle School Honors Band Report- Curt Isakson**

No report was given. The report was moved by Taranko and seconded by Thomas. **Motion carried.**

**High School Honors Band –**

After a brief discussion, it was decided Heather Wiggins would head Honor’s Band this year. Question arose regarding if the location of honors band determined if the host school’s director would be in charge of all aspects of honors band that given year.

**President’s Report- Jessica Gardner**

A written report was submitted.

- Welcome new members!
- Thank you to the District 1 Members in attendance at the State Spring Meeting at Okemos High School.
- The new B&O rubric starts this year – make sure you are familiar with it.
- New MSBOA Planner sent out with Yearbooks this year.
- Deadline for MSBOA Registration is September 20<sup>th</sup>.
- Dual Membership – Contact the State Office for correct fees.
- October 3 – Deadline for All State Applications, Adjudicator Workshops, Provisional Classification, and Marching Band Adjudicator Workshop.
- All State Auditions – October 29 in Big Rapids (8-12) and October 30 in Manistee (1-3).
- November 18-19 – Director Development Days
- November 19 – Fall State Meeting @DDD
- December 10 – B&O Adjudicator Workshop
- Remember if you ever have problems with deadlines, contact the state office before the date. They will be happy to help.

The report was moved by Taranko and seconded by Mack. **Motion carried.**

**From the State Office – JoAnn Gross**

A verbal report was given. Gave an overview of this year’s Director Development Days.

**Committee Reports**

**Festival Improvements- Albie Todd**

Written report was given, with item #7 reviewed with members and offered up for quick discussion/feedback.

**Members Emeritus- John Taranko**

No Report

**Elementary Committee- Stephanie Purvis**

No Report.

**Music Education Committee- Jessica Gardner**

Written report was submitted and reviewed.

**String Committee - Bryce Ropp**

No Report

**Mentor Chair – Stephanie Purvis**

Forms were passed out to new members

**Music Tech- Greg VanStrien**

No Report.

**District 1 Website – Greg VanStrien**

Make sure you are on the website and can login.

**Youth Arts Festival- Brian Balch**

Dates have changed – May 18-20 at WMU

**Jazz Activities- Curt Isakson**

Trying to get a jazz event together for our district.

**From the State – JoAnn Gross**

- Deadlines – notify the office in advance if any issues arise.
- The office can help you before a deadline – not afterward.
- All State will have a 2 day grace period for registration.
- Double check that the MSBOA address is correct in your business office.
- Went over MSBOA dates and new yearbook rules.

**New and Unfinished Business**

1. **B&O Site Location:** A long discussion took place. Many members felt that dates should have been determined at the Spring meeting. Motion by Craven to select Shelby and McBain as B&O sites, was amended by Ropp that Shelby would host March 1 and 2, while McBain would host March 8 and 9, was seconded by many members.  
*Motion Passed.*
2. **Review of procedure for selecting event locations:** a committee was formed including 5 members.
3. **High School Honors Band:** No business was taken on this.
4. **Junior High Solo and Ensemble:** Suggested that we look at possibly moving or eliminating the Spring section, as it has slowly diminished to only 4, not full, sections. No action was taken.
5. **B&O Flash Drives:** Don't forget to turn back in your flash drives from last year.
6. **Motion** by Denslow, seconded by Mack, to purchase S&E medals.  
*Motion Passed.*
7. **West Shore Community College:** Classes are available in Music Technology.
8. **Band Uniforms:** It was asked how many schools provided uniforms for the band, versus the band program providing uniforms for the band. By a show of hands, about 75% of schools provide some or all financial assistance for band uniforms.
9. **Labor Day Performances:** It was asked how many schools participated in a Labor Day performance or rehearsal. Two schools responded with 'yes.'

**Adjournment:** Taranko made a motion to adjourn meeting, seconded by many, at 7:50pm.

Minutes respectfully submitted by Craig Jones, MSBOA District I Secretary



## ***M.S.B.O.A. DISTRICT 1***

Jamie Denslow, Treasurer

White Cloud Junior/Senior High School  
555 East Wilcox  
White Cloud, MI 49349

231.689.3386  
denslowj@whitecloud.net

Our accounts currently are at \$14,651.76 in checking and \$47.46 in savings for a total of \$14,699.22.

We have not paid out HS S&E or MSBOA Festival at this point.

Things to discuss:

1. New procedure on deposits before event.
2. Money handling procedures for Marching Festival

Actionable Items:

- Purchase of current desktop accounting software vs online version  
\$15 month vs \$220 for current version

Respectfully Submitted,

**MSBOA DISTRICT I**  
**Albie Todd, V.P. Band and Orchestra**  
**(231) 796-9965 (O) / (517) 980-1136 (C)**  
**atodd@brps.org or toddallm@yahoo.com**

Dear Directors,

January 5, 2017

Registration for Band & Orchestra Festival is due post-marked or in person today. Remember to submit all proper documentation with signatures, invoices and the check or purchase order. Please be sure to follow up with your business office if you submitted a P.O. so we receive payment in a timely manner. Make sure you read the yearbook carefully between now and the Festival date and familiarize/refresh yourself with the rules and any changes that have been made. This year is the first year of our new “rubric” implementation, so ensure you read and understand how that will effect your preparation and evaluation. Basically, double/triple check EVERYTHING and follow through with all administrators, and me! *Make certain your required piece is still on the list!* Also, *order Judges’ scores as soon as possible!* *No scores = No rating!*

The sites for this year are as follows (Wednesday/Thursday):

March 1-2 – Shelby  
March 8-9 – McBain

The hosts will be sure to communicate with the directors regarding logistics of the site once official schedules have been posted.

It is my intention to put everyone on their first choice; but, it’s not likely to happen. Also, due to the complexity of variables in creating the schedule, *the schedule stands once printed.* Communicate early (before the schedule is published) if something comes up and I’ll try to accommodate your needs on a first-come, first-served basis. Thank you for your professional understanding of this matter. Please notify/follow up with me now of “Comments Only” status.

Remember, sight-reading is part of B/O Festival. You will see an email within the next month or so regarding percussion part assignments. Please label all of your equipment and have your students mark their sticks and mallets in a way that can easily be identified in the dark back-stage or at the loading dock. You may also want to consider creating an equipment checklist for your parent volunteers before leaving.

Work assignments should be ready with the schedule in about a month. As you will recall from the fall meeting, *work assignments may be a full day if you are taking more than one group to Festival.* If you must change your work assignment, you must work that out yourself; all I ask is that you let me know if a switch has been made. It is important that I know who is working at each location.

Best of luck this year as you prepare for another great Festival program!

Respectfully submitted,  
Albie Todd  
VP, Band and Orchestra



## MSBOA District One Solo Ensemble Report

Greg VanStrien  
VP Solo Ensemble  
4700 Northland Drive Morley, MI 49336  
616-304-6088  
vanstrien@msboa1.org

Thank you to Mike Fikins and the Cadillac Band Boosters for hosting a great site for the Fall Middle School Solo Ensemble Festival.

### FALL MIDDLE SCHOOL SOLO ENSEMBLE WRAP UP

Total - 335 Events - 18 fewer events than last year  
Adjudicator Expenses - \$1710.06  
Adjudicator Hotel - \$240.00  
Lunch - \$210.00  
Piano - \$720.00  
Money from Entry Fee - \$3600.25

Profit/Loss +720.19

### DATES

High School Solo Ensemble	Jan 28th - Meeting 8:00am	Cadillac High School
State Solo Ensemble	March 18th	Manistee High School
Spring MS Solo Ensemble	April 22nd	Manistee High School

### DEADLINES

Spring Middle School Solo Ensemble      March 10th

### REMINDERS

- Include TWO of your registration in your mailing. One copy is sent to the State Office and the other is kept for records and work assignments
- Include the check with your registration. If there is a problem with getting the check please contact me BEFORE the deadline
- No Personal Checks
- Refer to the Yearbook for all Solo Ensemble rules for each festival.
- Sheets - Do not scratch out names. Just find the performer if they switched times.

### MAILING

Greg VanStrien  
Morley Starwood High School  
4700 Northland Drive  
Morley, MI 49336

Respectfully Submitted,

**MSBOA DISTRICT I**  
**Brian Balch, V.P. Marching Band**  
**(231) 796-7651 x308 (O) / (231) 408-8367 (C)**  
**bbalch@brps.org or balch.brian@gmail.com**

Dear Directors, January 4, 2017

**Thank you**

A big thanks to Mike Klepp for hosting!! Also, thank you to Stephanie Purvis and Albie Todd for volunteering your time to help make our Festival run smoother. We couldn't have done it without you!

**Evaluations**

Please turn in site and adjudicator evaluations if you have not done so. An email directed to Mike Klepp or myself is fine, too. Your feedback is what helps us improve the quality of the Festival experience! There were a number of complaints on the survey and in email communication - please let this be known in your evaluation so we may correct issues going forward.

**Adjudicator Comments**

Please return blank flash drives at your earliest convenience to save money.

**Financials**

All but one school has paid for Marching Festival. We had a hiccup with the depositing of gate \$ and that has since been resolved. Jamie should have final numbers in the treasurer report.

**Start-Time**

Several directors brought up changing the start time of the Marching Festival to begin at least 1 hour earlier. If we have a strong opinion to change this, I'll do it for next year.

**The "Call" the day-of**

I was in a tough situation on our Festival date this year with a class about to begin and transportation departments that needed communication. The Exec. Board didn't have a firm decision, so I jumped and called it - all 3 adjudicators and many directors felt it was a good call. I apologize for stepping over Jessica to make a Festival delay call - I do remember all of us doing this for B&O on our snow-day morning Facebook chats, but it seemed we had much more time and more people in on the conversation in our PJ's versus being at school this fall between classes to check emails. I sincerely hope no harm was done, but will ensure proper channels are used going forward.

Respectfully Submitted,

Brian Balch  
VP, Marching Band



# MSBOA District One

## Adjudication Report ~ Winter 2016

### 2016-17 Adjudicators

<p><u>Marching Band 10/12/16 (rain)</u> <u>10/19</u></p> <p>Don Sherman – accept Walt Whitmer - accept Mike Kaufman - accept</p> <p><u>MS Fall S &amp; E 11/12/16</u></p> <p>Nicki Bruski– Flute- accept Mike Larsen – Sax-accept Jean Hudson -Clar- accept Nancy Ruebke –Brass - accept Leo Ruebke – Brass - accept Jon Nichols – Percussion - accept Rose Wiersma – Db. Rds -accept</p> <p><u>HS S &amp; E – 1/28/17</u></p> <p>Christy Kliewer - Flute ~ accept Michael Lewis– Dbl Reeds-accept Lugene Pendleton – Clar/sax - accept Tonya Nugent- Clarinet/Flute- accept Michael Larsen – Sax- accept Michael Eagan – High Brass-accept Don Sherman – Brass - accept Julie Mathews - Low Brass//piano- accept James Sawyer – Perc//Brass ens – accept AnnMarie Jones – Strings accept</p>	<p><u>MS/HS B &amp; O week 3/1-2, 2017</u></p> <p>Nancy Ruebke - accept Tom Clair-accept Roger Stevens - accept Vince Browand - accept - SR</p> <p><u>MS/HS B &amp; O week 2 – 3/8-9, 2017</u></p> <p>Nancy Ruebke - accept Julie Mathews - accept Roger Stevens- accept Vince Browand - accept - SR</p> <p><u>MS Spring S &amp; E 4/22/17</u></p> <p>Patricia Gordon – dbl reed/clar- accept LuAnn DeVries – Sax/ww -accept Don Sherman – Brass - accept Julie Mathews- Lbrass/perc - accept</p>
---	---

# MSBOA Middle School Honors Band

December 6th, 2016

The 2016 District One's Honors band was a success with 169 students who earned a Division One rating and who were invited to participate in this year's clinic and concert.

We had the honor of having Dr. John Martin from GVSU and Ted Malt from WSCC as our guest conductors.

Food was provided by the Shelby Public Food Service for breakfast, lunch, and dinner - and a catered meal for the directors.

Suggestions for next year:

Pre-approve and assemble a database of quality age appropriate music with pdfs on file.

Income	\$2340
Directors	900
Food	598
Difference	\$842

Curt Isakson  
Stephanie Purvis

## President's Report

1-5-2017

- Happy New Year! May this year be filled with happiness, fulfillment, and minimal snow days as we enter Festival Season!
- Thank you to all our hosts and chairs for their hard work in preparing and executing great sites and festivals this fall:
  - Marching Festival - Mike Klepp and Brian Balch
  - All State Auditions – Brian Balch and Andrea Mack
  - Middle School Solo and Ensemble – Mike Filkins and Greg VanStrien
  - Middle School Honors Band – Curt Isakson and Stephanie Purvis
- Director Development Days has been approved for next year – look for the information when it comes out and try to attend if possible. Great sessions, presenters, headliners and performances.
- Thank you to the District I members in attendance at the Fall General Membership Meeting at DDD.
  - D1 representation at these meetings continues to be vitally important – please make every effort to attend when at all possible to stay informed and be a part of the state-wide conversations that are happening.
  - A reminder to read State Agendas carefully when they are emailed out and send any questions or concerns my way so I can bring them up at the meetings.
    - Consent agendas: items can be pulled off very easily by just asking at the meeting.
  - The next opportunity for YOU to be involved is at the MMC on Friday, January 20<sup>th</sup> at 12:00 p.m. Hope to see many familiar faces there!
- New Rubric – here we go! Pages 66-67 of the Yearbook.
- Welcome to Gretchen Thompson – Holton has been approved (2<sup>nd</sup> of 3 years required) for a transfer to District 1!
- Congratulations to Curt Isakson and Stephanie Purvis for their approval for B/O Adjudication!
- Congratulations to Albie Todd and the Big Rapids Middle School 8<sup>th</sup> Grade Band on their upcoming performance at the Michigan Music Conference!!! Be sure to mark your calendar (and set your alarm) for Friday, January 20<sup>th</sup> at 8:00 a.m.!

Respectfully submitted,

*Jessica Gardner*

# MSBOA DISTRICT 1 2017-2018 PROPOSED DATES

Event:	When:	Date:	Location:
Marching Band	2nd Wed./Oct.	10/11/2017	_____
Rain Date	3rd Wed./Oct.	10/18/2017	_____
MS Solo and Ensemble	2nd Weekend/Nov.	11/11/2017	_____
MS Honors Band	2nd Tue./Dec.	12/12/2017	_____
Weather Date		1/9/2018	_____
HS Solo & Ensemble		2/03/2018	_____

HS Solo & Ensemble - MMC has been moved to the last Saturday of January, which is typically our 1<sup>st</sup> choice. The MMC is scheduled for 1/25-1/27/2018. The two options closest to our normal weekend are 1/20/2018 and 2/3/2018. I would suggest the 20<sup>th</sup> – but am asking for your input.

MS & HS B&O	1st Week	2/28 – 3/01/2018	_____
	2nd Week	3/7 - 3/8/2018	_____
	<i>Michigan testing dates are ????</i>		
	<i>Make-up dates are ????</i>		
STATE S&E		3/17/2018	_____
MS Solo and Ensemble	3rd Weekend/April	4/21/2018	_____
	<i>Easter on April 1st</i>		

## Meeting Dates 2017-2018

			Location:
Fall Meeting	2nd Tuesday/Sept.	9/12/2017	_____
Winter Meeting	2nd Thursday/Jan.	1/11/2018	_____
Spring Meeting	1st Monday/May	5/7/2018	_____

# MSBOA DISTRICT 1 2018-2019 PROPOSED DATES

Event:	When:	Date:	Location:
Marching Band	2nd Wed./Oct.	10/10/2018	_____
Rain Date	3rd Wed./Oct.	10/17/2018	_____
MS Solo and Ensemble	2nd Weekend/Nov.	11/10/2018	_____
MS Honors Band	2nd Tue./Dec.	12/11/2018	_____
Weather Date		1/8/2019	_____
HS Solo & Ensemble		2/02/2019	_____

HS Solo & Ensemble – The same situation this year with the MMC being moved to the last Saturday of January, which is typically our 1<sup>st</sup> choice. The MMC is scheduled for 1/24-1/26/2019. The two options closest to our normal weekend are 1/19/2019 and 2/2/2019. Thoughts?

MS & HS B&O	1st Week	2/27 – 2/28/2019	_____
	2nd Week	3/06 – 3/07//2019	_____
	<i>Michigan testing dates are ????</i>		
	<i>Make-up dates are ????</i>		
STATE S&E		3/16/2019	_____
MS Solo and Ensemble	3rd Weekend/April	4/13/2019	_____
	<i>Easter on April 21<sup>st</sup> – do we want to move this?</i>		

## Meeting Dates 2018-2019

			Location:
Fall Meeting	2nd Tuesday/Sept.	9/11/2018	_____
Winter Meeting	2nd Thursday/Jan.	1/10/2019	_____
Spring Meeting	1st Monday/May	5/6/2019	_____

## Proposed 2017-2018 MSBOA Proposed Calendar of Events

- September 4**  
Labor Day
- September 9**  
Music Education Workshop & Festival Improvements Committee Meetings
- September 16**  
Fall String Orchestra Reading Session
- September 20**  
**DEADLINE: SCHOOL MEMBERSHIP**  
*(Membership fee increases by \$40 after Sept. 20)*  
**DEADLINE: Mid-Level String Clinic Applications**
- October 2**  
**DEADLINE: All-State B&O Audition Applications, S&E Adjudicator Workshop, Provisional Classification, District Transfers**
- October 7 & 14**  
Mid Level String Clinics
- October 18**  
All-State Audition Schedule posted on the web site
- October 26, 27, 28 & 29**  
All-State Band & Orchestra Auditions
- November 16 (Thursday)**  
MSBOA Exec. Board Meeting
- November 17**  
Director Development Days
- November 18**  
Director Development Days  
MSBOA General Membership Meeting
- December 4**  
**DEADLINE: All-State Band and Orchestra Acceptance deadline and fees paid**
- December 9**  
S&E Adjudicator Workshop
- January 6**  
Music Education Workshop & Festival Improvements Committee Meetings
- January 13**  
First date for District HS Solo and Ensemble Festivals
- January 17 (Wednesday)**  
MSBOA Executive Board Meeting
- January 18**  
Music Technology Day at the MMC  
Conducting Symposium at the MMC  
All-State B & O Rehearsals begin
- January 19**  
13th Annual Michigan Music Conference  
MSBOA General Membership Meeting – 12:00 pm
- January 20**  
13th Annual Michigan Music Conference continues  
All-State B & O Concerts
- February 10**  
Last date for District S & E Festivals  
**STATE SOLO & ENSEMBLE FESTIVAL DEADLINE:**  
Postmarked the Friday following your District Festival.  
Late entries may be made, with additional fees, for one week after the deadline- see the Yearbook for the specific policy. \*
- February 15**  
**DEADLINE: State Jazz Ensemble Festival Applications. Late entry may be made for one week after with an additional late fee of \$100. \***
- February 17**  
First week for District Band & Orchestra Festivals
- March 1**  
**DEADLINE: Scholar Instrumentalist Application**
- March 10**  
Last date for District B&O Festivals  
**STATE BAND & ORCHESTRA FESTIVAL DEADLINE:**  
Postmarked the Friday following your District Festival.  
Late entries may be made, with additional fees, for one week after the deadline- see the Yearbook for the specific policy. \* & \*\*
- March 17**  
**STATE SOLO & ENSEMBLE FESTIVAL**
- March 19 – April 18 (Exact dates & sites TBA)**  
State Jazz Ensemble Festival
- April 1**  
Easter
- April 6 (Friday)**  
MYAF Soloist Auditions at CMU
- April 25, 26, 27 & 28**  
**STATE BAND & ORCHESTRA FESTIVAL**
- May 2, 3, 4 & 5**  
**STATE BAND & ORCHESTRA FESTIVAL**
- May 10, 11 & 12**  
Michigan Youth Arts Festival
- May 21**  
**DEADLINE: Applications for MSBOA member groups performing at the MMC**
- June 1 (Friday)**  
MSBOA Executive Board Meeting (Evening)
- June 2**  
MSBOA Executive Board Meeting (Morning)  
MSBOA Spring General Membership Meeting 1:30 pm

\* Please review the deadline policy in the **MSBOA Yearbook** for specific instructions concerning deadlines and late fees for all State Festivals.

\*\* Continuing the policy to allow directors that have multiple groups performing on different dates to use the festival date of the last potential festival entrant for all entries.

# Proposed 2018-2019 MSBOA Proposed Calendar of Events

- September 3**  
Labor Day
- September 8**  
Music Education Workshop & Festival Improvements  
Committee Meetings
- September 15**  
Fall String Orchestra Reading Session
- September 20**  
**DEADLINE: EARLY-BIRD SCHOOL MEMBERSHIP**  
**(Membership fee increases after Sept. 20)**  
**DEADLINE: Mid-Level String Clinic Applications**
- October 1**  
**DEADLINE: All-State B&O Audition Applications, B&O Adjudicator Workshop, Provisional Classification, District Transfers**
- October 6 & 13**  
Mid Level String Clinics
- October 17**  
All-State Audition Schedule posted on the web site
- October 25, 26, 27, 28**  
All-State Band & Orchestra Auditions
- November 15 (Thursday)**  
MSBOA Exec. Board Meeting
- November 16**  
Director Development Days
- November 17**  
Director Development Days  
MSBOA General Membership Meeting - TBA
- December 3**  
**DEADLINE: All-State Band and Orchestra Acceptance deadline and fees paid**
- December 8**  
B & O Adjudicator Workshop
- January 5**  
Music Education Workshop & Festival Improvements  
Committee Meetings
- January 12**  
First date for District HS Solo and Ensemble Festivals
- January 16 (Wednesday)**  
MSBOA Executive Board Meeting
- January 17**  
Music Technology Day at the MMC  
Conducting Symposium at the MMC  
All-State B & O Rehearsals begin
- January 18**  
14th Annual Michigan Music Conference  
MSBOA General Membership Meeting - 12:00 noon
- January 19**  
14th Annual Michigan Music Conference continues  
All-State B & O Concerts
- February 15**  
**DEADLINE: State Jazz Ensemble Festival Applications. Late entry may be made for one week later with an additional late fee of \$100. \***
- February 16**  
Last date for District S & E Festivals  
**STATE SOLO & ENSEMBLE FESTIVAL DEADLINE:**  
Postmarked the Friday following your District Festival. Late entries may be made, with additional fees, for one week after the deadline- see the Yearbook for the specific policy. \*
- February 16**  
First week for District Band & Orchestra Festivals
- March 1**  
**DEADLINE: Scholar Instrumentalist Application**
- March 9**  
Last date for District B&O Festivals  
**STATE BAND & ORCHESTRA FESTIVAL DEADLINE:**  
Postmarked the Friday following your District Festival. Late entries may be made, with additional fees, for one week after the deadline- see the Yearbook for the specific policy. \* & \*\*
- March 16**  
**STATE SOLO & ENSEMBLE FESTIVAL.**
- March 18 – April 20 (Exact dates & sites TBA)**  
State Jazz Ensemble Festival
- April 5 (Friday)**  
MYAF Soloist Auditions at CMU
- April 21**  
Easter
- April 24, 25, 26, 27**  
**STATE BAND & ORCHESTRA FESTIVAL.**
- May 1, 2, 3, 4**  
**STATE BAND & ORCHESTRA FESTIVAL**
- May 9, 10 & 11**  
Michigan Youth Arts Festival
- May 20**  
**DEADLINE: Applications for MSBOA member groups performing at the MMC**
- May 31 (Friday)**  
MSBOA Executive Board Meeting (Evening)
- June 1**  
MSBOA Executive Board Meeting (Morning)  
MSBOA Spring General Membership Meeting 1:30 pm

\* Please review the deadline policy in the MSBOA Yearbook for specific instructions concerning deadlines and late fees for all State Festivals.  
\*\* Continuing the policy to allow directors that have multiple groups performing on different dates to use the festival date of the last potential festival entrant for all entries.

## MSBOA Worker Policy

This worker policy encompasses all District and State Solo & Ensemble Festivals, Band & Orchestra Festivals, Jazz Festivals and All-State Auditions

1. All members teaching in the same school building will be given a work assignment if they are the teacher of record for any student registered for the MSBOA event.

2. MSBOA District and State officers will have the flexibility of assigning member/s a half-day assignment, a full-day assignment or an assignment as needed. The member/s should plan on working a full day assignment regardless of the number of students who are enrolled.

3. All work assignments must be fulfilled. If a member is unable to work, he/she must provide an MSBOA member [or qualified substitute] who has been APPROVED BY THE SITE CHAIRPERSON.

4. If a member is given a work assignment at an MSBOA event and their event(s) cancel, the member must still fulfill his/her work assignment.

5. Failure to fulfill work assignments will result in the following:

**a. Level 1** -- Should a member fail to fulfill a work assignment, or to attend the workers meeting on time, the member will first be notified of failure or tardy to work with a specified length of time to respond. The member must have a letter of verification sent from an adjudicator or colleague to the festival chairperson, stating he/she did fulfill the work assignment and/or was on time. If this is done within a two-week time limit the action will be dropped. Otherwise, a letter will then be sent to the principal placing the school on probation for three years. If all work assignments at the same type of event are fulfilled for three years, the director's name will be removed from the Level One List.

**b. Level 2** -- If the same member fails to fulfill a work assignment or to attend the workers meeting on time while the school is on probation, the school will be denied sending students to the same type of event (only) FOR ONE (1) YEAR. Upon the school's completion of the one year suspension of participation, the director's name will be placed on the Level One List.

c. A member may reduce Levels 1 and 2 one level by working two extra half-days at another State Festival. Such a request to work is to be made by the violating member to the appropriate festival official. Work assignments will be given by the festival official if more workers are needed.

6. All worker meetings will begin 30 minutes prior to the first scheduled a.m. or p.m. event at each site.

7. District and State Festivals are separate entities, with regard to worker assignments. Penalties will not transfer from one to the other. Appeals may be made to the Executive Board.

8. In order to present a professional appearance, persons working in an official capacity representing MSBOA at public events (i.e. solo and ensemble festivals, band & orchestra festivals, honors bands, or other events that include members of the general public) should be considered "business-attire" events. "business-attire" is to be considered that which would be appropriate within the management level of the corporate workplace.